

SHYAM FOODS

04/05/19

To whomsoever it may concern

This is to certify that Mr. Hemant Arora director at O H P Food Products (P) Ltd has worked as senior consultant and rendered the following services to our company to setup a manufacturing plant for Cookies and Rusk at Meghalaya.

The project duration was initiated in October 2010 and completed on 11 Aug 2012

Duties of Hemant Arora for the said project was:-

1. Mr Hemant Arora was to evaluate and develop manufacturing process for Cookies and Rusk Manufacturing unit for 7500 Kgs per day.
2. Mr Hemant was to provide proper and adequate layout for the building as per the machines.
3. Mr Hemant Arora was to provide a list of the entire plant and machinery to be bought along with different suppliers of the machines.
4. Mr Arora was to collect all the quotations from the said suppliers.
5. Mr Arora was to prepare a comparative chart in order to compare the prices taken from the machine suppliers
6. Mr Hemant was to provide manufacturing decision-making information by calculating production, labor, and material costs; reviewing production schedules; estimating future requirements
7. Mr Hemant arora was to Prepare product and process reports by collecting, analyzing, and summarizing information and trends.

Contd.....

Registered Office: House No.72, Police Bazar, Shillong-793001, Meghalaya
Works Factory:-Umlangpur, Kling Village, opp, CRPF Camp, Ri-Bhoi District Meghalaya-793001
e-mail: shyambiscuits@gmail.com

SHYAM FOODS

8. Mr Hemant was to look after product and process quality by designing testing methods; testing finished- product and process capabilities; establishing standards; confirming manufacturing processes
9. Mr Hemant Arora was to comply with all regulations with all the Government department i.e. FSSAI, BIS, GST, ESI & PF etc.
10. Mr Hemant Arora was to use its expertise to setup a lab in the premises. Mr Arora was responsible for setting up of the complete standards (SOPs)
11. Mr Hemant Was fully responsible for keeping equipment operational by coordinating maintenance and repair services; following manufacturer's instructions and established procedures; requesting special service.
12. Mr Hemant was to ensure providing assistance to improve production procedures, processes and control in order for smooth running of the production
13. Mr Hemant was to ensure guiding and training its subordinates.

This is to further declare that Mr Hemant Arora completed his duties to the satisfaction level. We wish him good luck.

For Shyam Foods



(Partner)

Email id: shyambiscuits@gmail.com

Contact no:8794714142

Registered Office: House No.72, Police Bazar, Shillong-793001, Meghalaya
Works Factory:-Umlangpur, Kling Village, opp, CRPF Camp, Ri-Bhoi District Meghalaya-793001
e-mail: shyambiscuits@gmail.com