## Form No. MGT-8 CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE For the financial year ended March 31, 2023

[Pursuant to Section 92(2) of the Companies Act, 2013 and rule 11(2) of the Companies (Management and Administration) Rules, 2014]

Rite Zone Chemcon India Limited

CIN of the Company: L24100MH2015PLC262574

Paid up Capital: Rs. 4,23,02,700

I have examined the registers, records and books and papers of RITE ZONE CHEMCON INDIA LIMITED (the Company) having CIN: L24100MH2015PLC262574 as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on 31st March, 2023. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to us by the company, its officers and agents, I certify that:

- A. The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. During the aforesaid financial year, the Company has complied with provisions of the Act and Rules made thereunder in respect of the matters as reported hereunder:
  - 1. Its status under the Act being listed Public Company is active;
  - During the period under review, the Company has maintained registers/ records and have made necessary entries therein within the time prescribed, as per the information given by the Company.
  - filing of forms and returns as required, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within/beyond the prescribed time as applicable.
  - 4. The Company has called / convened / held meetings of Board of Directors, its committees, if any and the meetings of the members of the company within due dates as stated in the Annual Return in respect of which meetings, proper notices (including shorter notice) were given in compliance with the applicable provisions of the Act and Secretarial and the proceedings including the circular resolutions and resolution passed by postal ballot, if any, have been properly recorded in the Minute Book / registers maintained for the purpose and the same have been signed.

**Contact Details** 

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- The Company has not closed its Register of Members/ Security holders during the period under review;
- During the period under review and basis on the explanation provided by the Company, the Company has not granted any advance or loan to its directors and/or persons or firms or companies referred in Section 185 of the Act;
- The Company is in compliance with the section 177 and Section 188 of the Companies Act, 2013, where applicable.
- 8. During the period under review, the Company has issued and allotted shares on public issue basis, delivered /credited share certificates on the said issuance of shares and the Company has neither transferred or transmitted the shares nor has done buy back of securities / alteration or reduction of share capital / conversion of shares/ securities.
- There were no transaction necessitating the Company to keep in abeyance the rights to dividend, right shares, and bonns shares pending registration of transfer of shares in compliance with the provisions of the Act.
- 10. During the period under review, no amount is lying with the Company in an unpaid dividend account, application money due for refund, matured deposits, matured debentures and the interest accrued thereon which have remained unclaimed or unpaid for a period of seven years and which requires to be transferred to Investor Education and Protection Fund;
- Signing of audited financial statement as per the provisions of Section 134 of the Act and report of directors is as per sub-sections (3), (4) and (5) thereof;
- 12. During the period under review, change in constitution of the board, appointment/ reappointment/ retirement /-filing of casual-vacancies/ disclosures of board / Key Managerial Personnel and the remuneration paid to them is in compliance with the provisions of the Companies Act 2013. The Board of Directors of the Company were duly constituted with proper balance of Non-executive Directors including Independent Director.
- The Company has made appointment/ re-appointment/ filing up causal vacancies of auditors as per provisions of Section 139 of the Act;
- 14. The Company was not required to obtain approvals from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act as may be applicable; except in-principle approval obtained from the SME Exchange of India on October 18, 2022 for Initial Public Offer.
- 15. The Company has neither accepted nor renewed deposits and therefore no repayment is required to be made;
- The Company has borrowed money from its directors, members, public and banks;

- 17. The Company has not given any loans or made investments or given any guarantees or provided any security to other bodies corporate or persons falling under the provisions of Section 186 of the Act;
- 18. During the period under Review, the Company has complied with the provisions of the alteration of the Memorandum of Association.

M/s Heena Jaysinghani & Co. **Practicing Company Secretaries** 

UDIN: F011432E002042318

Date: 20/11/2023 Place: Mumbai

Heena Jaysinghani O.: F11432 / COP: 20242 er Review Cert No: 2562/2022